



LATE WITHDRAWAL FORM

This form is to be used by students who have previously committed to participating in a study abroad program and who wish to withdraw from the program they committed to attending. Complete, sign, and return this form to the International Studies Office. The date on which the form is received by the ISO will be the official date of the withdrawal. **Students are strongly encouraged to discuss the implications of withdrawal and possible solutions with their Education Abroad Advisor prior to submitting this form.**

Name: _____ Program Term(s) and Year: _____

Program Name: _____

I **withdraw** from the above education abroad program.

Reason for withdrawal (check one and explain):

Academic

Accepted into another program

Family

Financial

Medical

No longer eligible

Safety Concerns

Other

Explanation (required): _____

I applied for UVA financial aid to study abroad. Yes No

(If yes, ISO will notify UVA Student Financial Services of this withdrawal and your award will be adjusted accordingly.)

I received a scholarship to study abroad. Yes No

If yes, please list the scholarship(s): _____

I will update the trip details on my Department of State "Smart Traveler Enrollment Program" (STEP) account to reflect my change of plans.

Outside Programs only: I will notify my program sponsor of my intention to withdrawal. I have reviewed the program's refund policy and understand the financial implications of withdrawal from the program.

UVA Programs only: I have read and fully understand the **ISO Education Abroad Withdrawal and Refund Policy** and its financial implications. ISO will notify me via email of the amount I owe for unrecoverable funds spent on my behalf.

Signature: _____ Date: _____

For ISO use only	RECEIVED ___/___/___	RECEIVED BY _____	INTEROFFICE NOTICE ___/___/___
	SIS ID: _____	<input type="checkbox"/> NON-UVA STUDENT	



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