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# STUDY ABROAD PROGRAM REPORT

**Submit: 45 days after program conclusion.** Please email a copy to your advisor and to the Director of the International Studies Office (djd4j@virginia.edu)

Program Name and location: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Program Director: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Other Faculty/TAs: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**The Report should include the following:**

* Students
  + Describe the criteria upon which student selection was based
  + Total number of students; numbers of students with no, some, and significant prior experience with the subject matter
  + Describe the student/group dynamic
  + Areas in which students should have been better prepared (academic or otherwise)
* Pre-program preparations
  + Pre-departure orientation, meetings, readings, etc
* Program
  + Describe any on-site modifications to syllabus, itinerary, travel, etc.
  + List the Program Goals and provide an evaluation of the achievement of these goals
  + Assessment of guest speakers and other on-site contacts
  + Assessment of student housing and meal arrangements
  + Issues concerning student health and safety: explain incidents or concerns
* Academics
  + Qualitative assessment of students’ academic performance
  + Summary of grade distribution
  + Assessment of the impact and influence of the overseas setting on the academic experience
* Overall Assessment
  + Strengths
  + Weaknesses
  + Recommendations for the future of the program
* Strengths and weaknesses of ISO support to program directors

The ISO will supplement this report with student demographic and final budget information.

Program Director’s signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_