**Petition for an Exemption to the University of Virginia**[**Policy on Student International Travel**](http://uvapolicy.virginia.edu/policy/PROV-010)
Revised October 2022

**Purpose:** This form is a supplement to the [UVA Study Abroad New or Repeat Program Proposal](https://educationabroad.virginia.edu/program-development) and should be used by the Program Director in the case of program travel to a country or region sanctioned or restricted according to the [Policy on Student International Travel](http://uvapolicy.virginia.edu/policy/PROV-010). For a list of current sanctions and restrictions, consult the [ISO Travel Alerts webpage](https://iso.virginia.edu/travel-alerts-notices-warnings). For details about student international travel requirements and the petition process, consult the Policy (Section 6.c.)

**Instructions:** Complete sections 1-2 and append to your new or repeat program proposal at the time of submission. The petition review typically runs in parallel with the proposal review but may be extended if additional questions are raised. For guidance on the process or to discuss how to address a specific risk or alert, please reach out to the International Health, Safety, and Security Manager, Dr. Catarina Krizancic (ihssm@virginia.edu).

**Timeline:** Petitions are reviewed by the International Travel Risk Management Committee and the Vice-Provost for Global Affairs and typically take 10-14 business days*.* Decisions are communicated by email to you with a copy to the ISO Director and the School Dean’s designee for international programs.

**SECTION ONE: Program Coordinates**

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| **Program Director(s):** |  | **School:** |  |
| **UVA Computing ID:** |  | **Department:** |  |
| **Program Term/Year:** |  | **Other Personnel:** |  |
| **Departure Date:** |  | **Return Date:** |  |
| **Destinations (Country, City):** |  |

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| --- | --- |
| **High-Risk Assessments** | **YES or NO** |
| [**CDC Warning Level 3: Avoid Nonessential Travel**](https://wwwnc.cdc.gov/travel/notices/) |  |
| [**State Dept Advisory Level 3: Reconsider Travel**](https://travel.state.gov/content/travel/en/traveladvisories/traveladvisories.html/) |  |
| [**State Dept Advisory Level 4: Do Not Travel**](https://travel.state.gov/content/travel/en/traveladvisories/traveladvisories.html/) |  |
| [**University Restriction**](https://iso.virginia.edu/travel-alerts-notices-warnings) |  |

**SECTION TWO: Justification of Travel**This petition will be read by the International Travel Risk Management Committee and the Vice-Provost for Global Affairs. Provide a level of detail and explanation that is appropriate for readers with expertise in international teaching or research but who would be unfamiliar with the specific discipline or destination. Please also keep in mind that program proposals are not typically included in this review.

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| **1. Summarize the purpose and activities involved in the proposed study program.** |
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| **2. Why is it essential for this program be carried out in this destination(s) as opposed to being redirected to sites or substituted with activities assessed at lower risk?** |
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| **3. Describe the high-risk health, safety, or security assessments currently reported for the destination(s).** |
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| **4. Detail the program plans for safe housing, local transportation, and daily life.** |
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| **5. Describe how the program will minimize and manage the risks described in #3-4 above.** |
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| **6. Describe how the program will communicate the risks, restrictions, and best safety practices to student participants before and during travel.**  |
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| **7. Describe any additional considerations that may apply for travelers with special circumstances (e.g., non-US passport holders, women travelers, LGBTI travelers, faith-based travelers, travelers requiring accessibility accommodations.)** |
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