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# UVA Study Abroad

# Staff Application

# Supervisor/Department Recommendation

The contents of this recommendation are confidential. The recommendation will be reviewed by the Director of the International Studies Office.

Please indicate your level of support for this instructor or staff member’s participation in this study abroad program.

* I highly recommend this instructor or staff member.
* I recommend this instructor or staff member with reservations (state below).
* I do **not** recommend this instructor or staff member

Please comment on this instructor or staff member’s capacity to handle the unique responsibilities involved with the participation in a study abroad program.

**Recommendation for:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(staff/faculty member’s name)

**Education Abroad Program Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(name of program)

Supervisor Signature Date

Print Supervisor’s Name Department

The Supervisor Recommendation should be forwarded to Dudley Doane at P.O. Box 400165. The recommendation may also be scanned and sent as a .pdf file to [djd4j@virginia.edu](mailto:djd4j@virginia.edu).