

LATE WITHDRAWAL FORM

This form is to be used by students who wish to withdraw from an Education Abroad program they previously committed to attending. Complete, sign, and return this form to the International Studies Office. The date on which the form is received by the ISO will be the official date of the withdrawal. **Students are strongly encouraged to discuss the implications of withdrawal and possible solutions with their Education Abroad Advisor and parent or guardian prior to submitting this form.**

Name: _____ Program Term(s) and Year: _____

Program Name: _____

I **withdraw** from the above education abroad program. Reason for withdrawal (check one and explain):

Academic

Accepted into another program

Family

Financial

Medical

No longer eligible

Safety Concerns

Other

Explanation (required):

ALL Students: I have read and fully understand the **ISO Education Abroad Withdrawal, Cancellation, and Refund Policy** and its financial implications.

UVAP Programs only: The ISO will notify me via email of the amount I owe for unrecoverable funds committed on my behalf.

Exchange Programs only: I understand that I will continue to be charged my UVA tuition and fees for the semester unless I also withdraw from the University of Virginia.

Outside & Partner Programs only: I will notify my program provider or host institution of my intention to withdraw. I have reviewed their refund policy and understand the financial implications of withdrawal.

U.S. Citizens only: I will update the trip details on my Department of State "Smart Traveler Enrollment Program" (STEP) account to reflect my change of plans.

Signature: _____ Date: _____

For ISO
use only

RECEIVED ___/___/___

RECEIVED BY _____

SIS ID: _____

NON-UVA STUDENT

UNIVERSITY WITHDRAWAL